



Medical Health Care Plans for High-Risk Students

Many students within our College have special health issues that may need to be managed through the development of individualised health care plans. Common examples include students with asthma, diabetes and those that may suffer from anaphylactic shock.

The purpose of this Policy is to provide some detail as to the development of and management of health care plans.

Health Care Plan Development

A health care plan describes:

- the student's specific health care needs
- the agreed actions Harkaway Hills College will take to meet those needs
- the procedures to be followed in emergencies
- parent/carer notification procedures.

Health care plans should be agreed between the College, the student (depending on their age), their parents/carers and any relevant medical advisors (where applicable).

Health care plans should be reviewed regularly as a student's health care needs change.

Individual health care plans must be developed for students diagnosed with severe asthma, type 1 diabetes, epilepsy, anaphylaxis, eating disorders and self-harming behaviours where the individual students are considered to be at high risk of requiring emergency medical intervention or require the regular supervised administration of medication.

The Principal has discretion as to whether a written health care plan is developed in other cases.

Communication of Health Care Plan

It is the responsibility of the Principal to ensure that key elements of a student's health care plan are effectively communicated to any staff who have responsibility, or are likely to have responsibility, for the supervision of the student.

Storage of Health Care Plan

All student health care plans are stored securely in the Administration Office

Confidentiality

Student medical information will be communicated to relevant staff in a confidential manner on an as needed basis. Health care plans must always be stored securely

Prescription Medication

Where the health care plan indicates that a student requires assistance with administering prescription medication, administration is to be conducted in accordance with the College's Student Medical Records and Medication Administration Policy.



Parents/Carers' Responsibility

Parents/carers must notify the College upon enrolment, if a student has been diagnosed with any health conditions which require the development of a health care plan.

Parents/carers must inform the College of any changes to their child's medical conditions, medication requirements or emergency contact details to ensure all records are kept up to date.

Staff Responsibilities

All staff must:

- assist in the development of individual health care plans where they are requested to do so
- be aware of the specific health care plans for students in their care especially where an emergency medical response may be required
- cooperate in the implementation of health care plans for students in their care

Implementation

This Policy is implemented through a combination of:

- the development of specific policies for medical conditions that may require emergency responses
- the development of individual health care plans through effective communication between the College, parents/carers, health professionals and teaching staff
- staff training
- effective maintenance of medical records
- effective incident notification procedures
- effective communication procedures
- initiation of corrective actions where necessary

Last updated: February 2023